

POLICY AND RESOURCES COMMITTEE
Thursday, 4 October 2018

Minutes of the meeting of the Policy and Resources Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 4 October 2018 at 1.45 pm

Present

Members:

Deputy Catherine McGuinness (Chairman)
Simon Duckworth (Deputy Chairman)
Deputy Tom Sleight (Vice-Chair)
Randall Anderson (Ex-Officio Member)
Douglas Barrow
Sir Mark Boleat
Deputy Keith Bottomley
Tijs Broeke
Lord Mayor-Elect Alderman Peter Estlin
Marianne Fredericks
Deputy Jamie Ingham Clark
Deputy Edward Lord
Alderman Ian Luder
Jeremy Mayhew
Andrew McMurtrie
Deputy Alastair Moss (Ex-Officio Member)
Graham Packham (Ex-Officio Member)
Alderman William Russell
John Scott (Chief Commoner) (Ex-Officio Member)
Deputy Dr Giles Shilson
Jeremy Simons (Ex-Officio Member)
Sir Michael Snyder
Deputy John Tomlinson
Mark Wheatley
Deputy Philip Woodhouse
Alderman Sir David Wootton

In attendance:

Alderman Alison Gowman

Officers:

John Barradell	- Town Clerk and Chief Executive
Peter Lisley	- Assistant Town Clerk & Culture Mile Director
Angela Roach	- Assistant Town Clerk & Director of Member Services
Peter Kane	- The Chamberlain
Michael Cogher	- Comptroller and City Solicitor
Paul Double	- City Remembrancer
Paul Wilkinson	- City Surveyor
Carolyn Dwyer	- Director of Built Environment
Vic Annells	- Executive Director, Mansion House & Central Criminal Court

Sir Nicholas Kenyon	- Managing Director, Barbican Centre
Damian Nussbaum	- Director of Economic Development
Bob Roberts	- Director of Communications
Caroline Al-Beyerty	- Deputy Chamberlain
Chris Bell	- Commercial Director, Chamberlain's Department
Nicholas Gill	- Director of Investment Property, City Surveyor's Department
Peter Young	- Director of Corporate Property, City Surveyor's Department
Giles French	- Assistant Director, Economic Development Office
Nigel Lefton	- Assistant Director, Remembrancer's Office
Eugenie de Naurois	- Head of Corporate Affairs, Town Clerk's Office
Greg Moore	- Town Clerk's Department

1. **APOLOGIES**

Apologies were received from the Rt. Hon. The Lord Mayor Alderman Charles Bowman, Henry Colthurst, Christopher Hayward, and Deputy Joyce Nash.

2. **DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

Deputy Catherine McGuinness declared a non-pecuniary item in respect of a recommendation to be considered at Item 17d, concerning accommodation arrangements at Guildhall for the Policy Chairman.

3. **MINUTES**

- (a) The public minutes of the meeting of the Policy and Resources Committee held on 6 September 2018 were approved, subject to an addition under item 11 ("Social Mobility Strategy") to incorporate an additional reference in relation to exploring social mobility into the City in relation to employment. It was also asked that the minutes reflect a request to make looking at actions the City Corporation could take in the first instance as the highest priority item.

Matters Arising

Virtual Access to Meetings: It was advised that this report would now be coming to the November meeting.

Congestion Charge Timing: It was asked that an update be sought in respect of altering the timings of traffic restrictions at Bank Junction to correspond with congestion charge timings.

Members' Email Policy: A Member queried the application and interpretation of the decision made at the previous meeting regarding the sending of outlook invites to private email addresses. It was confirmed that it would be acceptable to send emails concerning meeting or event scheduling to private email addresses, provided no sensitive or detailed information was included.

- (b) The draft public minutes of the meeting of the Project Sub-Committee held on 12 September 2018 were noted.

- (c) The draft public minutes of the Public Relations and Economic Development Sub-Committee held on 3 September were noted.
- (d) The draft public minutes of the Members Privileges Sub-Committee meeting held on 3 September were noted.

Matters Arising

Chief Commoner: A Member, also the Deputy Chairman of the Livery Committee, advised that he would ask that Committee to consider how it might assist in raising the profile or awareness of the Chief Commoner's role amongst the Livery.

4. APPOINTMENTS TO COMMITTEES

The Committee considered the appointment of one representative to the Social Investment Board and one representative to the Education Board.

RESOLVED – That:-

1. Deputy Henry Pollard be appointed as the Committee's representative on the Social Investment Board; and
2. Tijs Broeke be appointed as the Committee's representative on the Education Board.

5. REGULATION OF INVESTIGATORY POWERS ACT 2000 UPDATE

The Committee considered a report of the Comptroller and City Solicitor updating on requests received under the Regulation of Investigatory Powers Act (RIPA) 2000 and seeking delegated authority to make such changes to Policy and Procedure as required to comply with current law and guidance.

RESOLVED: That authority be granted to the Comptroller and City Solicitor to make such changes to the RIPA Policy and Procedure as he considers necessary to comply with current law and guidance.

6. LIVING WAGE ACCREDITATION - POTENTIAL ENHANCEMENTS

The Committee considered a report of the Chamberlain proposing enhancements to the City Corporation's London Living Wage Policy to build on its existing strong commitment.

Several Members spoke in support of the various proposals to enhance the City Corporation's commitment to the Living Wage and urged that the organisation continue to lead by example in this area, particularly given the campaign proposed at item 7. The Committee therefore agreed to implement the Living Wage for all City Corporation staff, including back-dating of payments, observing that there was a moral imperative to comply with the full spirit of the Living Wage agreement.

The question of implementation with regard to contracted supplier staff was discussed, with Members noting that there might be particular complexities in some cases whereby certain contractors refused to apply the increase with immediate effect. It was agreed that all contractors should be approached and

asked to apply the increase and, in the event that any refused, the uplift should be factored in to new contracts once existing agreements expired.

RESOLVED: That Members:-

1. Agree to enhance the commitment to the Living Wage through the mandating of payment of the Living Wage to all contracted supplier staff delivering two hours or more work for the City Corporation.
2. Agree to commence discussions with the Living Wage Foundation on the Corporation being an early adopter of their 'in-development' enhanced accreditation standard.
3. Approve a change to our existing policy and mandate the back dating of the payments of Living Wage to affected staff to the date of the announcement each year from Financial year 2019/2020 onwards:
 - i. For our own staff and apprentices with £150k additional costs per annum.
 - ii. For both our own staff and suppliers' staff with £400k additional costs per annum.
4. Agree to uplift immediately payments effective the first month after the annual announcement.
5. Agree that an annual paper be submitted on the impact, progress and outcomes achieved by this enhanced policy.

7. LONDON LIVING WAGE CAMPAIGN

The Committee considered a report of the Director of Economic Development proposing the City Corporation run a campaign in 2018/19 to encourage financial and professional services businesses in the Square Mile to pay the London Living Wage at £10.20 per hour.

A Member queried why the campaign was to be focused solely on financial and professional services companies and not the wider range of City businesses. Replying, the Director of Economic Development advised that, as this was the first time such a campaign had been attempted by the City Corporation, it had been deemed prudent to focus in the first instance on working with those sectors with whom the Corporation already enjoyed a close pre-existing relationship. In addition, given the high wages often paid by such businesses to some employees, it was felt that the campaign would have more weight and impact in this area. Should this initial campaign prove successful, a decision could be taken to expand the campaign more widely.

RESOLVED: That approval be given to:-

1. Commencement of a business-facing London Living Wage campaign in 2018/19 with the aim of demonstrating the commercial and societal benefits of paying the London Living Wage.
2. Part-funding of £15,000 for the London Living Wage Campaign to be met from the Committee's Policy and Initiatives Fund for 2018/19 categorised as 'Communities' and charged to City's Cash.

8. MEMBER TRAVEL RELATING TO INTERNATIONAL EXPORT AND INVESTMENT PROGRAMME

The Committee considered a report of the Director of Economic Development proposing a framework relating to international visits of both the Lord Mayor and Policy Chairman when promoting the UK-based financial and professional services sector.

It was suggested that criterion 4b should be amended to refer to financial and / or professional services firms. Members discussed the specific reference to financial and professional services more widely, noting that the City Corporation sought to promote the broader sector and many Members worked for fintech or other relevant firms. After discussion, it was agreed that the criteria set out in the report should be amended to refer to those who worked in businesses relevant to the visit in question, rather than seeking to be too specific.

RESOLVED: That the proposed framework be approved.

9. **EXPORTS AND INVESTMENT REGIONAL STRATEGY: INTERIM UPDATE**

The Committee received a report of the Director of Economic Development updating on engagement with the three regional centres of Edinburgh, Belfast and Manchester to support export and investment in financial and professional services.

RESOLVED: That the report be received and its contents noted.

10. **2018/19 MAYORAL PROGRAMME**

The Committee received a report of the Director of Communications outlining the proposed theme of the 2018/19 Lord Mayoralty of the City of London, 'Shaping Tomorrow's City Today'.

On behalf of the Committee, the Chairman congratulated Alderman Peter Estlin on his election as Lord Mayor.

RESOLVED: That the proposed 2018/19 Mayoral them be noted.

11. **POLICY INITIATIVES FUND AND COMMITTEE CONTINGENCY**

The Committee received a report of the Chamberlain updating on projects and activities that had received Policy Initiatives Funding for 2018/19.

The Chairman advised that a report concerning the issue of multi-year requests for PIF funding was currently being prepared and would be submitted to a forthcoming meeting.

RESOLVED: That the report be received and its contents noted.

12. **EX-OFFICIO MEMBERSHIP**

The Committee considered a report of the Town Clerk outlining the current membership of the Committee and seeking views on the Committee's composition moving forward.

Members discussed the implications of any change, with a range of views expressed as to the Committee's current composition and effectiveness.

The addition of the City Bridge Trust Chairman as an ex-officio Member was particularly debated, with some Members arguing that the increasing strategic role and profile of the Trust's work provided a sound rationale for the change. However, a number of Members expressed concern that any such change could potentially risk clouding the separation that existed between the role of the City Bridge Trust and Bridge House Estates and the rest of the City Corporation's activities.

Ultimately, Members were minded that it would not be desirable to make any changes to the Committee at this point in time, including the potential addition of the Chairman of The City Bridge Trust Committee as an ex-officio Member. Two Members, Tijs Broeke and Deputy Edward Lord, asked that their dissent be recorded in relation to the decision not to extend ex-officio Membership to the Chairman of The City Bridge Trust Committee.

RESOLVED: That no change be made to the current composition of the Policy and Resources Committee.

13. **LONDON BUSINESS RATES POOL - STRATEGIC INVESTMENT POT**

The Committee considered a report of the Chamberlain seeking approval to eight recommended bids to the Strategic Investment Pot (SIP).

RESOLVED: That:-

1. The recommendations as set out in the SIP Consultation Report at Appendix 1 to the report be approved.
2. SIP funding be allocated according to the outcomes of the consultation with London Boroughs and the GLA at a total of £46.83m.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were three questions:

Occupational Health Support

It was asked if thought could be given to the provision of occupational health support for Members, for instance in relation to physical and mental support, including the availability of therapy for stress, depression and so on. Whilst it was noted that Members were not employees, they were a vital part of the Corporation's workforce and, for several the City Corporation was the primary or sole professional organisation in which they were based; thus, they were unlikely to have access to any such services elsewhere.

The Chief Commoner advised that he had asked this matter to be placed on the agenda for the next meeting of the Members' Privileges Sub-Committee, so that it might be given appropriate consideration.

In response to a further query, it was confirmed that 'flu inoculations were not routinely offered to either staff or Members. It was suggested that the Establishment and Health & Wellbeing Board might wish to consider the advisability of introducing such an offer.

Security Cameras on City Bridges

A Member reminded the Committee of a previous decision in respect of the placement of particular cameras on City Bridges which would provide a valuable tool in respect of suicide prevention, allowing earlier identification of and response to incidents. It was suggested that the cameras' installation had been delayed as a consequence of them being brought into a larger project postponed the installation of security cameras across the City, which had encountered delays. The Member asked that this matter be looked into and an update on the position provided.

Immigration

In the wake of the Prime Minister's recent announcement concerning immigration post-Brexit, a Member asked if a report could be produced outlining the implications for the City and updating on the Corporation's engagement with Government on the issue of immigration.

The Chairman and the Director of Communications both spoke to outline the significant engagement that had taken place to date and the work currently ongoing, reminding Members of the "three Ts" messaging that had been employed in recent years and the work underway with EY to produce a research report setting out the needs of City businesses in this area.

15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no urgent items.

16. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.
17a-23

Paragraph No.
3

17. NON-PUBLIC MINUTES

- (a) The non-public minutes of the Policy and Resources Committee meeting held on 6 September were approved.
- (b) The draft non-public minutes of the Projects Sub-Committee meeting held on 12 September were noted.
- (c) The draft minutes of the Hospitality Working Party meeting held on 11 September 2018 were noted.
- (d) The draft non-public minutes of the Members Privileges Sub-Committee meeting held on 3 September 2018 were noted and a recommendation relating to Members' Accommodation was agreed.

18. **MARKETS CONSOLIDATION PROGRAMME - BILLINGSGATE MARKET SITE - PROPOSED MEMORANDUM OF UNDERSTANDING WITH LONDON BOROUGH OF TOWER HAMLETS**

The Committee considered and approved a report of the City Surveyor relating to the Markets Consolidation Programme.

19. **CITY SURVEYOR'S LOCAL RISK BUDGET - ADDITIONAL RESOURCES REQUEST**

The Committee considered and approved a report of the City Surveyor relating to a proposed uplift to his department's local risk budget.

20. **SERVICE BASED REVIEW UPDATE REPORT**

The Committee received a report of the Chamberlain providing an update in respect of the monitoring of Service Based Review savings.

21. **MUSEUM OF LONDON RELOCATION**

The Committee considered and approved a report of the Town Clerk providing an update in relation to the Museum of London Relocation.

22. **BEECH STREET TRANSFORMATION PROJECT**

The Committee considered and approved a report of the Managing Director, Barbican Centre, relating to the Beech Street Transformation Project.

23. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

The Committee received a report of the Town Clerk setting out one action taken under delegated authority, relative to the Markets Consolidation Programme.

24. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.**

There was one urgent item, concerning the transfer of responsibilities relating to various projects to the Capital Buildings Committee.

26. **MARKET FORCES SUPPLEMENTS**

The Committee considered a report of the City Surveyor relating to Market Forces Supplements.

The meeting ended at 2.48 pm

Chairman

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